

Summer Holiday Playscheme 2020

Parent Handbook

What are the dates and the themes this year?

Summer weeks and dates	Themes
week 1 – 20th July – 24th July	Bubble safety and friendship
week 2 – 27th July – 31st July	Nature and wildlife
week 3 – 3rd Aug – 7th Aug	Sealife and monsters
week 4 – 10th Aug – 14th Aug	The Summer
week 5 – 17th Aug – 21st Aug	History
week 6 – 24th Aug – 28th Aug	Sports

Week 7 – 1st Sept – 4th Sept there will be some care available but the playscheme may be held at Lidgett Park Church and we will concentrate efforts on Bubble safety and friendship ready for the new academic year.

How much does it cost to use the holiday playscheme?

£30 a day if booked before 1st July and £31 a day thereafter

Sibling discount £1 per day

If booking a block this can be discounted please ask for more details when booking

There is a £20 registration fee on booking

We do not take cash for bookings so please pay by debit card, voucher or bank transfer. Bank details are:

HSBC – **Candystripe inc Ltd**

40-27-14 81410628 please reference your child's name

Activities will include lots of fun. A sample is shown below:	
Tennis and table tennis	chalking outside
bingo	inflatable limbo, inflatable duel battle
follow the leader	Giant games easy to clean inc dominos, noughts and crosses,
Hopscotch	Knitting and crochet
Charades	Skittles
Races	Bubble wands
Dances	Skipping
outdoor scavenger hunts	tissue paper fish race
jump ropes	Target ball
picnics in the park	Badminton
wake up shake ups	Hopscotch
competitions	Drawing and creative projects
paper airplane races	Stone painting
sports day	Plus lots more

How will the playscheme work?

- We will be open from 8am to 5.30pm Monday to Friday only closing on bank holiday Monday.
- There are 5 zones called bubbles and they are coloured coded.
- Children will be allocated a colour and given a wrist band of that colour with their name on.
- We will endeavour to put age ranges together as much as possible. From September we will ensure children stay with other children from their school and create their own separate bubbles. Siblings can stay together if requested.
- Each bubble will have a supervisor in charge and another playworker to support. Most bubbles have 10-16 children dependent on the size of the bubble with at least 1.5 metres available for each child.
- The outside red and blue bubbles can hold up to 16 children.
- All children will get outside play on a timetable basis but within their own bubble.
- There will no trips other than to the local parks this summer so no extra cost will be charged for this.

The bubbles are:

Bubble colour and area	Detail of area	Max occupancy and staffing
Purple bubble - creative area	Based inside near the kitchen area and next to the main window	10 -12 children 2 staff
Red bubble – Outside front	A large new heated and fully lit marquee has been installed with its own outside area	Up to 16 children 2 staff
Yellow bubble - side room	The side room with a sofa, TV, games station area and its own cloakroom	10 – 12 children 2 staff
Blue bubble – portacabin and garden at the rear	The area at the back of the building with its own garden area	10- 12 children 2 staff
Orange bubble - bottom of whacky if needed	This is a chill out area for the older children and will only be used if numbers suffice	Overflow up to 8 children 1 staff
Support staff	There will be 2-3 support staff who work outside the bubbles to support each bubble. They never enter the bubbles but support their needs providing water and resources etc.	

The whacky upstairs is closed, and no children shall be allowed to play in the whacky for the near future.

Those in the whacky orange zone will have the same activities to do as planned for other bubbles and this area will only be used if numbers suffice. It will be better suited for older children and no more than 8 in this area.

Each bubble has its own location for lunch boxes and belongings. Please refer to the rules listed of what children are allowed to bring with them.

Attendance (in line with Government guidelines)

- Children should not attend if they have symptoms or are self-isolating due to symptoms in their household
- all children who normally access childcare are strongly encouraged to attend so that they can gain the educational and wellbeing benefits of early education
- vulnerable children continue to be encouraged to attend where it is appropriate for them to do so (for children with education health and care (EHC) plans this will be informed by a risk assessment approach), further details on vulnerable children can be found below
- children who have been classed as clinically extremely vulnerable due to pre-existing medical conditions will be advised to shield and should not attend
- children who live with someone who is clinically vulnerable (but not clinically extremely vulnerable), including those who are pregnant, can attend settings
- children who are too young to be able to understand and adhere to instructions on stringent social distancing and live in a household with someone who is extremely clinically vulnerable, and shielding are advised not to attend a setting
- The rules of cancellation will remain in place that there is 48 hours' notice in writing (by email) to make any changes. Days will be moved if cancelled to be used on a different date. No refunds will be made.

Our guidelines are developed for parents/carers and children too. Can parents please read this page for your own information and then the next page to your child/children before attending.

Parents and Carers please read carefully for your information:

No parents or carers can enter the premises at any time
Use the intercom provided when bringing and collecting your children to the setting and stand 2 metres apart from other parents when waiting
On arriving to deliver your child you will be able to drop them into the front entrance by the intercom; you will not be able to enter the reception area. A member of staff will collect your child and assist them to wash their hands with the outside sinks provided.
On collecting from the <u>COTTAGE</u> site please use the intercom to state clearly who you are collecting and then move to the back gate at the rear where a member of staff in PPE will bring your child to meet you
If you are collecting at the <u>CHURCH</u> setting use the intercom to state clearly who you are collecting at the main entrance and then move to the emergency door by the scout hut which will be clearly marked where a member of staff in PPE will bring your child to meet you
If there has been an accident whilst your child is in our care and a form is required to be signed by you, a support staff member will bring this to you on a clip board at the back gate area (church the scout hut emergency exit). Pens and clip boards will be sanitised thoroughly before and after use.
Please work with us to limit belongings that are brought into the setting. No toys are allowed to be brought in from home. If they are brought in, we cannot guarantee their safe return or that they will be used when in our care; due to infection guidelines.
Please provide a water bottle clearly labelled for your child/children
Fresh water will be provided in each bubble by support staff and anti bacterial jugs and disposable cups if water bottles not provided. Each bubble will have it's own pedal bin and children will use this to dispose of any items no longer required.
Bubbles will have a supervisor in charge plus another team member. There will be support staff who go between bubbles (but do not enter) to allow children toilet trips and access to timetabled outside play or to get resources required. If covering for staff toilet breaks, they will do so by remaining in the entrance of the bubble to observe and support but they will not enter.
All staff will have a walkie talkie to communicate throughout the day with the manager and all other staff.
Please provide a packed lunch for your child/children which will be kept in an storage area allocated for the bubble they have been allocated

For further reference and support information please refer to the Frequently Asked Questions posted online at www.candystripeinc.co.uk/holiday_playschemeleeds.aspx for answers to your questions. If, however you cannot find the question or answer you require please email:

info@candystripeinc.co.uk or call 0113 268 9443

Our website shows updates each Monday so please check out www.candystripeinc.co.uk please check out the homepage and the holiday playscheme tab for more info.

Parents / carers please read to your child/children before attending playscheme:

DON'T GET INTO TROUBLE STICK TO THE RULES OF YOUR BUBBLE!

On arriving you will be given a colour for a bubble
The colours are purple, red, yellow, orange and blue
The bubbles are located purple near the kitchen area, red outside in the front playground (larger bubble), yellow the side room, orange the bottom of the whacky (not running around) and blue the outside at the back use of the portacabin and garden. There will be signs to help you remember where each bubble is. Each bubble has age ranges that best suit the area and you will be allocated this bubble we believe to be best for you.
You will be given a wrist band of the colour of your bubble. We will write your name on you band which will help you get to know others in your bubble too.
There is a one-way system in place when in the setting, you will shown how to move around safely – please look for the arrows and signs on the floors and walls they are clearly marked with arrows but we will make sure you know what to do.
When in your bubble we expect you to:
Follow guidance and rules at all times
Listen to your bubble supervisor at all times
Do not leave your bubble at any time unless permission is given by your supervisor - stay with your friends and supervisor at all times
You must always ask if you want to use the toilet and someone will come and collect you wearing equipment i.e. mask. gloves and aprons to take you. Do not be scared they are wearing these and changing these in-between bubbles - it is there to protect you.
Don't forget to always wash your hands and drink lots of water which will be provided within each bubble. Bring a water bottle with you with your name on too and these can be refilled. Ask if you are thirsty at any time.
Be respectful of all children and your supervisor and support staff at all times when in your bubble
Remember to stick to "catch it bin it kill it" rule using tissues provided and hand sanitisers too
If you are not happy in your bubble speak to us.
Bullying or difficult behaviour of any type will not be tolerated
There may be times you will have your temperature taken and you will have to wash your hands more often.
You will be asked to have your snacks and lunch times inside your bubbles but will endeavour to eat outside if the weather permits
You will have the opportunity to play outside but on a timetable basis which means one bubble at a time.
Always feel free to ask any questions at any time we are here to help you have as much fun as possible.

Bubble staffing in summer

Red	Luke	Sharon
Blue	Lacy	Sophie
Yellow	Jander	Jean
Orange	Only used	In emergencies
Purple	Naomi	Mark

Lesley is the Manager in charge and the support staff include Craig, Sim, Janette, Anna and Gaye. If you can't speak to any of the staff please speak to your parents who will contact us.