

To all services users at Candystripe Inc

Introduction

This policy applies to all employees working on site as supervisors or support staff

Purpose of the policy

To enable communication at all times to ensure bubbles get the support they need, when they need it.

General

- All bubbles should have their own walkie talkie which is the bubbles responsibility to ensure it is charged and on the correct channel for the start of every shift.
 - Please clean down the walkie talkie before use and allocate one person per bubble to use. If this person goes off shift please clean the device before handing it over.
 - The idea is to ensure communication can be made with support staff at all times during the session to protect the children
 - You should use it to contact support staff to:
 - Enable children to go to the toilet or
 - Enable yourself or your staff in the bubble to go off rota or to use the toilet
 - Get support to deal with an accident
 - Or if you need any resources or snack / water

 - Walkie talkies once allocated must be carried at all times when on duty
 - Walkie talkies must be returned to the charging station and be wiped down at the end of your shift. Turn them off and then put on charge
 - The reason for requiring them is to enable staff to respond more efficiently in an emergency or when a bubble requires support
 - Any walkie talkies that appear to be not working please report to the manager or support staff.
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