

To all services users at Candystripe Inc

Introduction

This policy applies to all employees and service users including parents, children and third-party users, social care and any other person wishing to gain reasonable access to the setting.

Purpose of the policy

To protect all employees and service users of Candystripe, including parents and children with SEN, from encountering Coronavirus (COVID – 19).

To maintain the minimum level of staff needed to continue to provide a childcare service for children with SEN and to meet the welfare and care needs of those who attend the setting.

To ensure that the prevention of the spread of Coronavirus (COVID – 19) remains at a minimum risk.

General

- Employees are always advised to practise strict hygiene and cleanliness procedures.
 - Employees must wash their hands at regular intervals for a minimum of 20 seconds using soap and warm water.
 - A cleaning schedule will be in place to monitor all cleaning carried out within the setting.
 - Employees are advised to cough or sneeze into their elbow when a tissue cannot be reached, always washing their hands afterwards.
 - Employees are advised to avoid contact with others, such as handshakes and maintaining a social distance of 2 meters (6ft).
 - Employees are advised to avoid touching their eyes, nose, mouth, and face whilst children are in their care.
 - Employees must wash all uniform before attending the premises for their next shift. This must include the cleaning of all appropriate footwear. Uniforms can be washed on site if removed from the premises they should be removed into a pillow case and washed when at home appropriately.
 - At the end of each day, employees must sanitise all surfaces, toys, fabrics, toileting areas, outdoor areas, and equipment, ready for the following day.
 - Please be aware that there will be other children attending the setting during the session times. Although every measure will be taken to ensure that your child has minimal contact with others, children will inevitably want to touch others through play or when needing comfort. Therefore it is vital that not only we will adhere to best practise hygiene policies throughout the day, but
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parents can also support this by changing their children into different clothing when they return home and placing the days clothing in the wash. If your child needs comfort or help, our staff will comfort and help them, and do their absolute best to make sure that all their social, emotional and wellbeing is met whilst in attendance at Candy Stripe.

- We do always ask that you respect other parents on drop off and collection.

Hygiene on arrival

- All parents, children and third-party associates and service users must adhere to the entrance system.
- Children's temperatures will be taken upon arrival to the setting and throughout the day. If upon arrival, your child is displaying a temperature of 37.8 degrees, has a new continuous cough, looks generally unwell or is displaying any other signs associated with coronavirus (COVID – 19) then your child will be asked not to attend for a period of 14 days for self-isolation following the Department of Health England and the governments guidelines at present. This will help to control the spread of coronavirus within our setting. Should your child get tested during this time, and a negative test before the expiration of the allotted time, then providing you consent to give a copy of this for insurance purposes, your child may attend sooner.
- Parents are not permitted to bring in any items from home, this also includes toys. If you require an urgent need for a specific item which is helpful to your child attending the setting, this can be discussed with the setting's manager and agreed upon before any items are brought onto the premises.
- At meal and snack times, children will be seated apart in order to meet the current social distancing guidelines.
- All cups and cutlery will be sterilised daily.

Hygiene during the day

- Children will be actively encouraged to wash their hands after every activity or after playing in a specific area. We will use warm water and hand soap for this with a minimum wash time of 20 seconds per child. Once an activity/ toy playing session has finished, all equipment will be cleaned after every use. All toys will be rotated by staff to ensure minimum risk.
 - Staff will utilise outdoor space as much as possible.
 - One to one workers and key works for children with SEN will adhere to social distancing as much as possible while ensuring that your child's needs are still being met, ensuring safety and wellbeing.
 - At snack, nappy changes/ toileting help and any other close contact with the children, staff will be required to wear the appropriate PPE equipment which will be supplied by Candy Stripe.
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Hygiene upon leaving

- All staff will be wearing Candystripe issued PPE when handing over your child at the end of the day.
 - Once your child has been collected, please leave the premises by following the route laid out in front of you. Please do not remain outside of the building for any other reason.
 - If you are required to sign an accident/incident form from an occurrence that may have happened that day, a member of staff will bring you the relevant form when you collect your child.
 - Please keep in mind the social distancing rule of two metres in between groups of people from outside your household and to exit swiftly from the setting to maintain other parent's rights to access the setting. This will help to minimise contact for all visitors at the setting.
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