
Covid-19 Cash Handling Protocol



Due to Covid-19, we have decided to change our protocol on the handling of cash for payment of child care. We will not take cash unless staff wear gloves to receive it and discard the gloves once placed in a envelope and sealed. Other payment methods we would prefer parent/carers to use will be:

- Contactless payments
- Chip and pin/card Payments
- Bank Transfer
- Childcare Vouchers.

These payment methods will ensure the reduced risk of spreading the virus as it could live on the surface of bank notes and coins for a certain amount of time. We would encourage parents not to use cash unless the above methods are not suitable or appropriate for them.

Staff who take cash, must specify on the envelope that cash is enclosed so the office are aware when they receive the package and can get out the appropriate protection equipment e.g. gloves and mask.

Any staff not adhering to this are placing themselves and others in the setting to greater risk of getting the virus.

Any questions please speak to managers in the setting who will be happy to help.
